



Giving Hope Today

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# Children & Youth Ministry Coordinator

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Published October 13, 2021

Location Winnipeg

Job Type [Full-time](#)

Ministry Heritage Park Temple  
Unit/Dept:

Salary Range: \$18.27 - \$22.83 per hour

Address: 825 School Road

Posting October 25, 2021  
Expires:

Applications E-mail:  
Accepted By: [tina.howard@salvationarmy.ca](mailto:tina.howard@salvationarmy.ca)

Attention: Tina Howard  
or Mail: Heritage Park  
Temple, 825 School Rd.  
Winnipeg MB, R2Y 0S8

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## DESCRIPTION

The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.

**Mission Statement** The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.

**Core Values** The Salvation Army Canada and Bermuda has four core values:

**Hope:** We give hope through the power of the gospel of Jesus Christ.

**Service:** We reach out to support others without discrimination.

**Dignity:** We respect and value each other, recognizing everyone's worth.

**Stewardship:** We responsibly manage the resources entrusted to us.

The Children and Youth Ministry Coordinator is passionate about the spiritual development and well-being of children and youth. The successful candidate will ensure successful provision of a discipleship and outreach ministry to the children and youth from Heritage Park Temple as well as our

local community, toward the goal of integrated mission. The successful candidate will be expected to participate fully in the life of this church as part of our worshipping congregation.

This is a full-time position at 25 hours per week with a varying schedule (daytime, evening, weekend).

## **KEY RESPONSIBILITIES:**

- Church programming: Develops, implements, maintains, and evaluates programs/ministries relevant to the children and youth of the church (includes administration, communication to leaders, acquiring resources, volunteer recruitment); Plans and leads some programming, supports leaders as needed; Participates and provides leadership development; may attend and/or chair committee meetings as relevant; Plans and conducts creative worship services for children and families; attends Sunday worship services and fully participates as part of our church congregation; Connects with kids and families outside of programming to aid in building trusting relationships; Attends divisional events including overnight retreats as chaperone

- Community Services programming: Develops, implements, maintains, and evaluates programs/ministries relevant to the children and youth of the community (includes communication to leaders, acquiring resources, volunteer recruitment); Supervises Kids Kamp program including helping with hiring and training staff, program evaluations, ensuring that Kids Kamp budget is well managed and handling any parental concerns; Oversees Kids Klub program, including program planning, and volunteer coordinating and support; Works alongside CFS director in school partnerships when applicable; may attend committee or community meetings; Assists with client assistance and registration for seasonal programming; Connects with kids and families outside of programming to aid in building trusting relationships; Maintains appropriate records for program registration; helps to ensure volunteers have completed the necessary checks.

## QUALIFICATIONS AND EDUCATION REQUIREMENTS:

### **Minimum Education Level Attained:**

College or University level studies.

*\*NOTE: You may be required to provide validated educational documentation.*

**Education/Certifications:**

- a diploma or degree in a related field (youth work or Christian ministry designation strongly preferred) or can demonstrate that he/she has obtained an equivalent body of knowledge through other training and experience.

**Experience:**

No less than 1 year of prior related experience, including, experience working with children and youth:

- Experience in developing, implementing, maintaining and adapting children and youth programming with a focus of spiritual formation
- Experience working with children and families in a supportive manner
- Experience giving oversight and direction to volunteers and staff with an ability to communicate, motivate, train and empower volunteers in the ministry of the Church

**PREFERRED SKILLS/CAPABILITIES:**

- Awareness of cultural values and differences
- Strong verbal communication skills
- Effective written communication skills

- Must be efficient in general computer skills
- Strong problem-solving skills including the ability to exercise good judgement
- Excellent time management skills including the ability to effectively handle competing priorities and emerging demands
- Strong interpersonal skills with the ability to communicate effectively with children, families and co-workers
- Ability to treat information in a confidential manner
- Ability to work independently with minimal supervision

**The Salvation Army offers accommodation for applicants with disabilities in its recruitment process. If you are contacted to participate in an interview or screening process, please advise us if you require accommodation. We thank all applicants, however, only those candidates to be interviewed will be contacted. Internal Applicants, must advise your managing supervisor of your intentions prior to submitting your application.**

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